



## **School Policy on the Use of Cell Phones and Other Electrical Devices**

The use of electronic devices such as cellular phones, camera phones, MP3 players, and portable video game devices detracts from the learning environment due to a number of reasons. Examples include:

- Students sending and receiving text messages during class time and assemblies – including school masses
- Students listening to personal music devices during class time and assemblies – including school masses
- Students being in possession of pornographic material in electronic format on their cell phones and personal listening devices
- Students recording video and photo images of inappropriate student behavior and subsequently posting these images on the internet
- Students' phones ringing during class time and examinations
- Students playing games on electronic devices during class time
- Concerns about exam security due to cell phone text messaging and camera capabilities
- Electronic devices being stolen or damaged

We will implement the policy as follows:

- Students are given the responsibility and are allowed to have cell phones on the school premises. Student use of cell phones should be restricted to those times that include break times and noon hour only.
- Each classroom teacher is responsible for establishing the protocols and procedures regarding acceptable cell phone use in the classroom. A copy of these procedures will be shared with Administration, Parents and Students in their course outlines.
- Cell phones are to be turned off while the student is in the classroom.
- Students are not to use cell phones during unscheduled washroom breaks or scheduled classroom changes.
- The school will assume no risk for loss, theft or damage to these items.

The following consequences will be in place to address violations of the above policy:

1. The classroom teacher will administer any consequence as per their classroom protocols and procedures.

The protocols and procedures must include the following:

- a. A consequence for the first occurrence of non-compliance.
- b. A phone call home from the teacher and a consequence for the second occurrence of non-compliance.
- c. A meeting between the teacher with the parent and student for the third occurrence of non-compliance.
- d. If after these three previous actions the problem persists, a teacher will refer the matter to the Principal for further action.

In the event of an emergency where parents need to contact their child, we ask that you contact the school office at 780-621-5735.

*Holy Trinity Academy appreciates your support to improve our learning environment.*